**Guidelines for Project report formatting**

**1.** Use the A4 paper size (21cm x 29.7cm). All printed material including text, illustrations, and charts, must be kept within a print area. Top and bottom margins are 1.0 Inch and 1.0 Inch, respectively. And left and right margins are 1.5 Inch and 1.0 Inch respectively. All text must be in a one column format. Text must be fully justified.

**2.** **Chapter title:** The Chapter title (on the first page of chapter) should centered, and in  **Times New Roman 16-point, boldface** type. Capitalize the first letter of nouns, pronouns, verbs, adjectives, and adverbs; **do not** capitalize articles, co-ordinate conjunctions, or prepositions. **Headings-** should be in Times New Roman 14 Bold and

**Sub- Headings-** Times New Roman 12 Bold

**3**. **Text:** Type main text in Times New Roman **12-point**, **1.5-spaced**.Do not use **double-spacing**.All paragraphs should be indented 1 pica (12 point or 0.5 Inch). Be sure text should be **fully justified** - that is, flush left and flush right. There should be **no blank space** between paragraphs. Use **boldface and italic** to emphasize important words/Equations.

**4.**  **Figures and Tables: C**aptions should be below the figures & table. **Avoid** placing **figures and tables** before their mentioning in the text. Use the abbreviation “Fig. 1.1:” & “Table 1.1:”.

**5. Equations:** Number the equations consecutively with equation numbers in parentheses flush with the right margin, as in (1).

**6. References:** References are important to the reader; therefore, each citation must be complete and correct. If possible, references should be commonly available publications. List and number all bibliographical references in Times New Roman **10-point**, **single- spaced**, at the end of your paper. When referenced in the text, enclose the citation number in square brackets, for example [1].

**Example**: [1] A.B.Name1 and C. Name2, “Paper title,” IEEE Journal, vol., no. , Month, Year,

pages.

[2] A.B.Name, Book Title, Editor, City: Year, pages.

[3] D.E.Name, “Title,” in Proceedings of the IEEE Conference, Year, IEEE CODE

Number, pages.

**7. Page No. :** Print page no at the bottom center of the page.